

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held December 4, 2012

The business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:37 p.m. by Chairman William B. Hawk, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman and David B. Blain.

Also in attendance were George Wolfe, Township Manager; Steve Stine, Township Solicitor; Public Safety Director David Johnson; and Ted Robertson and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Hornung led in the recitation of the Pledge of Allegiance.

Approval of Minutes

Mr. Crissman made a motion to approve the minutes from the November 5, 2012 and November 20, 2012 business meeting. Mr. Blain seconded the motion, and a unanimous vote followed.

Public Comment

Mr. Lyndon Culbertson, 1005 Seemore Drive explained that he made a phone call to the Township to inquire about the leaf pickup schedule and was told to look at the website for that information. He explained that he did not have access to the website and was told that the streets would be cleaned from December 3rd to December 31st. He noted that two days later he came in and asked the same question and was told to check the website. He explained that not everyone

in the Township has a computer to do this. He noted that some people who have computers may not know how to retrieve this information. He noted that the employee should have provided him the information instead of referring him to the website. He noted if they did not know the information that he was asking for they should have gotten it for him. He stated that he could have been given the Public Works Department phone number to call to get more information. He noted that it is frustrating to call into the Municipal Center to ask a question and to be referred to the website.

Mr. Wolfe noted that the standard protocol is to refer residents to the website for leaf pickup information. He noted that staff is happy to provide the information over the phone if citizens do not have computer capabilities. He noted that a large percentage of residents do have web access and once they learn where something is located on the website, they find it far more convenient to go there and get the information that they need as opposed to calling the Township and waiting for a response. He noted that staff is happy to provide the information over the phone but he would like residents to know that many of the Township's services are published on the website for the convenience of citizen's, and once they learn how to access it, it can provide more complete service at their fingertips.

Mr. Culbertson noted that after someone tries to explain how to access the webpage many people are not able to do it. Mr. Wolfe noted that staff will be happy to provide the information over the phone.

Mr. Culbertson noted that he also asked the person if it was in the newsletter and they stated that they did not know. He noted that he picked up a newsletter and found it. He noted if the person at the counter did not know, was there someone in the office that could have let them

know that they could have found that information in the newsletter. Mr. Wolfe noted that most staff would be aware that the information would be in the newsletter.

Mr. Hornung noted that it is important that we get information out to the public whether they have access to the internet or not, and he realizes that some people do not have that access. He noted, occasionally, a person may be substituting at the front desk and may not have all the answers. He noted that due to the economic conditions we have cut staff to a minimum so sometimes an employee comes from another department to cover the front desk. He noted that they may not be as familiar with the phone systems or answers to questions from the general public. He suggested that you may have gotten a member from staff that may not have known the answer to your question. He noted that staff will make sure that it doesn't happen again. He thanked Mr. Culbertson for coming to the meeting.

Chairman and Board Member's Comments

No comments were provided by Board members.

Presentation by Major Fisher to Public Safety Director Johnson

Mr. Hawk noted that Major Douglas A. Fisher, U.S. Army Reserve, will be presenting the Public Safety Director (PSD) David J. Johnson Jr., with a Patriotic Employer award from the Office of the Secretary of Defense, Employer Support of the Guard and Reserve. The award states: "For contributing to National security and protecting liberty and freedom by supporting employee participation in America's National Guard and Reserve Force."

Mr. Hawk explained that Major Fisher is also known as Detective Fisher, a member of the Criminal Investigation Division of the Lower Paxton Township Police Department. He was promoted to the rank of Major in the Army Reserve on October 10, 2012. Prior to becoming a

Lower Paxton Township Police Officer, Major Fisher fought for his Country in Afghanistan and was awarded a Bronze Star while serving there.

Major Fisher noted that this award is presented by the Secretary of Defense from an Act that was established in 1994, guaranteeing certain rights to the members of the National Guard and Reservists. He noted that the Guard wants to show support for employers who support their employees in their work as a guard or reservists. He noted that he did not start to drill again until 2010 when he went back into drill status, noting that his schedule of working weekends made it very difficult for him to meet those requirements. He explained that he spoke to Lt. Gramigni and PSD Johnson and they were supportive of his work and made the effort to change his schedule to allow him the time he needed to include the three weeks of military training conducted during the summer months.

Major Fisher explained that police departments are notorious for violating this Act and not allowing their members to fulfill their obligations. He noted that they are biggest violators of this Act throughout the Country. He noted that he has never had any problems getting the time needed to serve his country from Lower Paxton Township.

Major Fisher explained that he wrote a petition to the Secretary of Defense for PSD Johnson expressing his gratitude and for all reservists in general. He noted that two years ago he did not get his orders until two days before he was to be deployed for three weeks of training and he has never had any problems with the Police Department in fulfilling his obligations.

Major Fisher noted on behalf of the Secretary of Defense he wanted to present this award to PSD Johnson for his service and support to the National Guard.

PSD Johnson noted that Major Fisher is a valued member of the Police Department and his respect and admiration goes out to the military men and women who serve our country. He

noted that we owe them a debt of gratitude for what they do. He explained that his support of Major Fisher would not be possible without the support of Mr. Wolfe and the Board members. He noted that Major Fisher will continue to have the full support of this Township.

Mr. Seeds thanked Major Fisher for his service to the Country.

Mr. Hawk congratulated PSD Johnson and he thanked Major Fisher for his service in Afghanistan and on the police force.

Manager's Report

Mr. Wolfe noted that the Township's Holiday Tree lighting will take place on Friday, December 7, 2012 at 7 p.m. at the Friendship Center. He noted that Santa Claus will arrive on a fire truck driven by the Colonial Park Fire Company. He noted that there will be music and refreshments served as part of the event. He invited all citizens of Lower Paxton Township to attend this event.

OLD BUSINESS

Ordinance 12-10; authorizing an intermunicipal agreement with West Hanover Township for the replacement of the Jonestown Road Bridge over Beaver Creek

Mr. Wolfe explained that Lower Paxton and West Hanover Townships jointly own a bridge over Beaver Creek on Jonestown Road. He noted that the bridge is over 80 years old and slated for replacement under the Harrisburg Area Transportation Study funding priority. He noted that Lower Paxton and West Hanover Township, as joint owners, have a financial responsibility of 5% of the total cost of the project. He explained that the municipalities have been successful in obtaining grant funds to cover their shares of local costs and at this time he need to move forward in the selection of a consultant process.

Mr. Wolfe noted that the ordinance will allow the two townships to act as one entity in this process with Lower Paxton Township being the lead entity. He noted that West Hanover

Township has adopted their ordinance and the Board must adopt its ordinance. He noted that it would be appropriate at this time for Mr. Stine to conduct a public hearing.

Mr. Stine noted that this is the time and date set for a public hearing on Ordinance 12-10, authorizing an intermunicipal agreement with West Hanover Township for the replacement of the Jonestown Road Bridge over Beaver Creek. He questioned if anyone in the audience wished to be heard on this ordinance. He noted, seeing no response, it would be appropriate to close the hearing and the Board may take action if it so desires.

Mr. Crissman made a motion to approve Ordinance 12-10; authorizing an intermunicipal agreement with West Hanover Township for the replacement of the Jonestown Road Bridge over Beaver Creek. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous voted followed.

NEW BUSINESS

Action to appoint an individual to serve on the Friendship Center Operating Board

Mr. Hawk noted that there is a vacancy on the Friendship Center Operating Board as a result of the resignation of Jann McNamara. He noted that the Friendship Center Operating Board interview three applicants for the position and unanimously selected John Dougherty to fill that position for the unexpired term that will expire on December 31, 2013.

Mr. Crissman made a motion to appoint John Dougherty to fill the vacancy on the Friendship Center Operating Board. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Action on bids for the sale of municipal vehicles

Mr. Wolfe noted that staff advertised for the sale of four municipal vehicles: 2007 Ford Expedition and three 2004 Crown Victoria police vehicles that have seen second assignment

duty. He noted that the high bid for all four vehicles was submitted by Carlevale Custom Cars: 2007 Ford Expedition, \$3,151; 2004 Crown Victoria: \$779, \$1,002, and \$579. He noted that it is staff's recommendation to accept the bids as presented by Carlevale Custom Cars.

Mr. Hornung questioned how many bids the Township received. Mr. Wolfe explained that there were two bidders, however, the other bidder only bid on the Ford Expedition. He noted that the Crown Victoria's are 12-year old vehicles with 175,000 plus miles that have seen police duty as well as multiple drivers after that. He noted that the Township mechanic noted that we would not want to keep these vehicles in service any longer.

Mr. Crissman made a motion to accept the bids for the sale of municipal vehicles in the amounts listed by Mr. Wolfe to Carlevale Custom Cars. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Action on deeds of dedication for tax parcels 35-102-118 and 35-107-166,
Granting permanent easements to the Township Authority

Mr. Wolfe noted that parcels 35-102-118 and 35-107-166 exist in the Forest Hills development, one being the playground and basketball court and the other located across the street housing a stormwater facility commonly used as a soccer field. He noted that both parcels are municipally owned land and the sanitary sewer mini-basin project that will start soon will construct facilities at different locations within these two properties. He noted that an easement is needed from the Township to the Authority to do this work. He noted that staff recommend's that the Board take action this evening to grant the permanent easements for these two parcels.

Mr. Crissman made a motion to approve action on deeds of dedication for tax parcels 35-102-118 and 35-107-166, granting permanent easements to the Township Authority. Mr. Hornung seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Improvement Guarantee

Mr. Hawk noted that there two improvement guarantees, one stormwater guarantee and one maintenance agreement.

Mini Golf Course and Batting Cages

A reduction in a letter of credit with Metro Bank, in the amount of \$1,741.30, with an expiration date of June 5, 2013.

Estates of Forest Hills, Phases I-VII

An extension and 10% increase in a letter of credit with Susquehanna Bank, in the amount of \$81,622.95, with an expiration date of December 4, 2013.

Stormwater Guarantee

324 Deaven Road

A new escrow with Lower Paxton Township in the amount of \$2,343.00

Maintenance Agreement

Spring Creek Hollows/Kendale Oaks, Phase 1A, B, C

A new letter of credit with Orrstown Bank in the amount of \$130,116.60, with an expiration date of May 8, 2014.

Mr. Crissman made a motion to approve the two improvement guarantees, one stormwater guarantee and one maintenance agreement. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Announcement

Mr. Hawk reminded the viewing audience of the Holiday Tree lighting to be held this Friday at the Friendship Center at 7 p.m.

Adjournment

There being no further business, Mr. Crissman made a motion to adjourn the meeting. Mr. Blain seconded the motion, and the meeting adjourned at 8:04 p.m.

Respectfully submitted,

Maureen Heberle

Recording Secretary

Approved by,

Gary A. Crissman
Township Secretary